

HALTON REGIONAL POLICE SERVICES BOARD

POLICY DOCUMENT

Policy No.:	ADM-14
Policy Subject:	Board Member Competencies And Qualifications
Date Approved:	October 30, 2014
Reporting Requirement	
Review Date:	

Legislative Authority:

Section 27(1) of the Police Services Act requires that there shall be a police services board for every municipality that maintains a police force. The composition of the Regional Municipality of Halton Police Services Board is as follows:

- (a) the head of the municipal council, or if the head chooses not to be a member of the board, another member of the council appointed by resolution of the council,
- (b) two members of the municipal council appointed by resolution of the council,
- (c) one person appointed by resolution of the council, who is neither a member of the council nor an employee of the municipality; and
- (d) three persons appointed by the Lieutenant Governor in Council.

Section 27(13) defines those persons who are ineligible for appointment to the Board as:

- A Judge
- A Justice of the Peace
- A Police Officer, or
- A person who practices criminal law as a defence counsel.

Board Policy:

It is the policy of the Halton Regional Police Services Board that members appointed to the Board shall meet minimum qualifications and competencies to allow the Board to fulfill its mandate of civilian oversight of the Halton Regional Police Service.

To assist the appointing authorities in selecting qualified and competent members to serve on the Police Services Board, it is requested that the following qualifications and competencies be consulted when considering appointments to the Board.

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A. Qualifications:

1. Provincial and Citizen Appointees

It is the request of the Police Services Board that when the Province of Ontario or the Regional Council is considering citizen appointees to the Police Services Board, the following criteria be taken into consideration.

- Be a resident of the Region of Halton,
- Be a Canadian citizen or a permanent resident of Canada,
- Be at least eighteen years of age,
- Be of good moral character and habits,
- Not be disqualified by the Police Services Act¹, the Municipal Act² or the Municipal Elections Act³, or any other Act from holding office.

2. Members of Regional Council

It is not necessary to provide further qualifications for members of Regional Council appointed to the Board as they must meet the qualifications contained within the Municipal Act and the Municipal Elections Act.

B. Competencies, Traits and Skills

It is the request of the Police Services Board that when the Province of Ontario or the Regional Council is considering citizen appointees to the Police Services Board, the following competencies be taken into consideration. This list is not exhaustive and provides some insight into the wide range of competencies required to make the Board successful.

- An interest in public safety and police governance,
- A demonstrated ability and willingness to work and serve cooperatively with others in a team environment,
- An ability to meet the time commitments of the position including attending after hours functions and multi-day out-of-town conferences and seminars,
- Demonstrated leadership, management and financial skills,
- An ability to deal sensibly and rationally with a variety of issues within a group setting, and the ability to balance competing interests against legislative requirements,
- Specific knowledge or experience which may be an asset to the Board (e.g. labour relations, human resource matters, conflict management, and mediation skills/experience),

¹ Section 27(13) of the Police Services Act

² Sections 257 and 258 of the Municipal Act

³ Section 17(2) of the Municipal Elections Act

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- An ability to demonstrate impartiality in the carrying out of the Board's quasi-judicial functions,
- Demonstrated integrity and high ethical standards,
- Excellent communication skills
- An ability to adhere to the legislative requirements of the Police Services Act,
- Knowledge of the policing community and issues facing policing,
- Dedication to public service and community demonstrated through a record of community involvement.