



EMERGENCY PANDEMIC INFORMATION-SHARING PROTOCOL

Adopted 3 April 2020

Amended 27 August 2020

1. The Board's Chief Administrative Officer, as the Board's liaison, and the Chief or Chief's representative will continue to remain in close communication.
2. Chief of Police will update the Board in writing on an exception basis, in addition to any verbal updates, addressing the following categories of information as they pertain to any significant developments or deviations regarding:
 - a. Business continuity, including:
 - i. Whether deployment levels of sworn officers and civilians are adequate given the current situation;
 - ii. Any deficiencies in supplies or equipment, including self-protection equipment, necessary to maintain operations, including the response to the pandemic; and
 - iii. Any deficiencies in the capacity of the Service to perform its core functions or to respond to the pandemic and enforce provincial orders.
 - b. Provision of adequate and effective policing, for example:
 - i. Any abnormal increases in calls for service or crime across the city or in any particular area, or any serious breaches of the peace related to the pandemic;
 - ii. Developments in respect of emergency management planning;
 - iii. A summary of the actions taken by the Service to enforce provincial orders, including with respect to maintaining public order; and
 - iv. A summary of significant complaints known to the Service arising specifically from its response to the pandemic and in enforcing provincial orders.



- c. Member wellness, for example: The number of sworn or civilian Members that cannot report for duty due to self-isolation or infection with severe acute respiratory syndrome coronavirus or the diagnosis of coronavirus disease (COVID-19).
3. In the event of a critical incident, which includes any significant event that would affect the ability of the Service to deliver adequate and effective policing or could bring the Service's reputation into disrepute, the Chief will report directly and, as soon as practical, to the Chair of the Board. The Chair and/or Chief Administrative Officer of the Board will advise all other Board Members as soon as practical.
4. The Chief Administrative Officer will continue to apprise the Chair, Vice Chair and Board Members of relevant developments across the province and country.