



# Public Minutes

**Meeting No.:** P18-03

**Date:** Thursday, March 29, 2018

**Time:** 9:00 a.m.

**Location:** Community Room  
Police Headquarters  
1151 Bronte Road, Oakville

**Members Present:**

Mayor Rob Burton, Chair  
Councillor Rick Craven  
Councillor Jeff Knoll  
Gary Burkett  
Barb Ferrone, Vice-Chair  
Ingrid Hann  
Jason Wadden

**Staff Present:**

Chief Stephen Tanner  
Deputy Chief Nishan Duraiappah  
Paul Lavergne, Director, Corporate Services  
Ken Kelertas, Director of Legal Services & Legal Counsel  
Fred Kaustinen, Strategic Advisor

Graham Milne, Regional Clerk, Halton Region

**Others Present:**

Superintendent Roger Wilkie, Commander, Human Resources Services Bureau  
Inspector Dave Stewart, Regional Community Mobilization Bureau  
Inspector Ivan L'Ortye, Chief's Executive Officer  
Staff Sergeant Cole Repta, Staff Officer  
Sergeant Dave Tutte, Regional Community Mobilization Bureau

## 1. GENERAL

### 1.1 Regrets

None.

### 1.2 Disclosure of Conflicts of Interest

The Chair called upon Board members to declare any conflicts of interest they might have on the agenda. No declarations were made.



**1.3 Confirmation of Minutes P18-02 dated Thursday, March 1, 2018.**

Moved by: J. Knoll

Seconded by: R. Craven

*"That the Minutes of Halton Regional Police Services Board Meeting P18-02 dated Thursday, March 1, 2018 be adopted as presented."*

Carried.

**2. PRESENTATIONS/DELEGATIONS**

**2.1 Introduction of Recently Promoted Officers**

Deputy Chief Duraiappah introduced the following recent promoted officers to the Board:

- Inspector Jeff Sandy
- Detective Sergeant Anita Laframboise
- Sergeant Barb Kent

**3. CONSENT AGENDA**

- 3.1 Halton Happenings – February 2018
- 3.2 P18-3-I-01 – Monthly Human Resources Summary
- 3.3 P18-3-I-02 – Monthly Financial Summary – January, 2018
- 3.4 P18-3-I-03 – Annual Report on Use of Force – 2017
- 3.5 P18-3-I-04 – Community Safety and Well-Being Plans
- 3.6 P18-3-I-05 – 2017 Police Vehicle Collision Summary
- 3.7 P18-3-I-06 – Annual Performance Report
- 3.8 P18-3-I-07 – Multi-Year Accessibility Plan
- 3.9 OAPSB Notice of the 2018 Annual General Meeting



Moved by: I. Hann  
Seconded by: G. Burkett

*"THAT Item Nos. 3.1 through 3.9 inclusive listed on the Consent Agenda be received for information; and*

*THAT \$1500 be donated to the OAPSB Spring Conference."*

Carried.

#### 4. DISCUSSION ITEMS

##### 4.1 P18-3-R-09 – Secondment – Administrative Firearms Officer & Area Firearms Officer

Moved by: B. Ferrone  
Seconded by: J. Knoll

*"THAT the Halton Regional Police Services Board authorizes the Chairman to sign an Agreement with the Ministry of Community Safety and Correctional Services, operating as the Chief Firearms Office for Ontario, for the continued secondment of the Administrative Firearms Officer and Area Firearms Officers on a full cost recovery basis."*

Carried.

##### 4.2 P18-3-R-10 – Bronte Harbour - Lease

Moved by: R. Craven  
Seconded by: I. Hann

*"THAT the Halton Regional Police Services Board approve the execution of a lease of property located at 2340 Ontario Street, Oakville, from the Town of Oakville, at an annual lease cost of approximately \$26,216, inclusive of taxes, that will serve as the Marine Unit base office and the Bronte Village Community Office; and further,*

*THAT the Board Chair be authorized to execute a Lease effective April 15, 2018 to October 31, 2020 in a form acceptable to the Service and the Director of Legal Services."*

Carried.



**4.3 P18-3-R-11 – 2017 Occupational Health & Safety Report and 2018 Health & Safety Policy Statement**

Moved by: J. Knoll

Seconded by: R. Craven

*"THAT the Halton Regional Police Services Board authorize the Chairman to sign the 2018 Health and Safety Policy Statement on behalf of the Board in compliance with the Occupational Health and Safety Act, and further;*

*THAT the Halton Regional Police Services Board review and receive the 2017 Health & Safety Report as attached."*

Carried.

**4.4 P18-3-R-12 – Sponsorship – Special Friends Day**

Moved by: B. Ferrone

Seconded by: I. Hann

*"THAT the Halton Regional Police Services Board approves a \$5,000 contribution from the Board Trust Fund for the sponsorship of 2018 Special Friends Day games and events."*

Carried.

**4.5 P18-3-R-13 – Single Source – Leica Geosystems**

Moved by: J. Knoll

Seconded by: G. Burkett

*"THAT the Halton Regional Police Services Board authorize a single source award contract with Leica Geosystems for the acquisition of one (1) Leica PS30 Scan Station Laser Scanner Kit in the amount of \$144,708.93 (inclusive of a minor contingency)."*

Carried.



#### 4.6 P18-3-R-16 – Police Dog Training Support to Brantford Police Service

Moved by: J. Knoll

Seconded by: J. Wadden

*“THAT the Police Services Board approves and executes a new Canine Trainer Services Agreement to enable the Halton Regional Police Service to provide a wider range of police dog training to the Brantford Police Service in a form acceptable to legal counsel.”*

Carried.

#### 5. OPERATIONAL VERBAL UPDATES

Verbal updates were provided on the following items:

- Monthly human resources/financial summary reports

Moved by: R. Craven

Seconded by: G. Burkett

*“THAT the Monthly Human Resources Summary and Monthly Financial Summary reports for the Halton Regional Police Services Board be replaced by Quarterly summary reports.”*

Carried.

#### 6. STATUS OF OUTSTANDING ITEMS

G. Burkett requested an update to the action register.

#### 7. NEW BUSINESS

There was no new business.

#### 8. MOVE INTO CLOSED SESSION

Moved by: J. Knoll

Seconded by: G. Burkett

*“That the Board do now convene into closed session.”*

Carried.



**9. CLOSED SESSION REPORT**

The Chair reported that during the closed session, the Board considered legal and personnel matters and motions were approved by the Board regarding these matters.

**10. ADJOURNMENT**

Moved by: B. Ferrone

Seconded by: I. Hann

*"That the Halton Regional Police Services Board do now adjourn this meeting."*

Carried.

The meeting adjourned at 11:58 a.m.

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Rob Burton  
Chair

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Graham Milne  
Regional Clerk, Halton Region