



# Public Minutes

**Meeting No.:** P18-07

**Date:** Thursday, September 27, 2018

**Time:** 9:00 a.m.

**Location:** Community Room  
Police Headquarters  
2485 North Service Road West,  
Oakville

**Members Present:**

Mayor Rob Burton, Chair  
Councillor Rick Craven  
Councillor Jeff Knoll (left at 10:45 a.m.)  
Gary Burkett  
Barb Ferrone, Vice-Chair  
Ingrid Hann

**Staff Present:**

Chief Stephen Tanner  
Deputy Chief Nishan Duraiappah  
Deputy Chief Roger Wilkie  
Paul Lavergne, Director, Corporate Services  
Ken Kelertas, Director of Legal Services & Legal Counsel  
Fred Kaustinen, Strategic Advisor

Graham Milne, Board Secretary

**Others Present:**

Superintendent Anthony Odoardi  
Inspector Sue Biggs  
Inspector Glenn Mannella

## 1. GENERAL

### 1.1 Regrets

J. Wadden.

### 1.2 Disclosure of Conflicts of Interest

The Chair called upon Board members to declare any conflicts of interest they might have on the agenda. No declarations were made.



### 1.3 Confirmation of Minutes P18-06 dated Thursday, June 28, 2018

Moved by: I. Hann  
Seconded by: J. Knoll

*“THAT the Minutes of Halton Regional Police Services Board Meeting P18-06 dated Thursday, June 28, 2018 be adopted as presented.”*

Carried.

## 2. PRESENTATIONS/DELEGATIONS

Introduction of Recently Promoted Officers

- Superintendent Anthony Odoardi
- Inspector Sue Biggs
- Sergeant Jeff Knapp
- Sergeant Mike Burton
- Sergeant Erik van Vliet
- Sergeant Cyrus Irani

## 3. CONSENT AGENDA

### 3.1 Halton Happenings – July-August 2018

3.2 **P18-9-I-01** – Human Resources Quarterly Summary

3.3 **P18-9-I-02** – Financial Report – Second Quarter 2018

3.4 **P18-9-I-03** – FOI Summary/Information Privacy Commissioner Annual Report

3.5 **P18-9-I-04** – Community Safety and Well-Being Plans

3.6 **P18-9-I-05** – Mid-Year Performance Report

3.7 **P18-9-I-06** – Semi-Annual Purchasing Activity – January to June 2018

3.8 **P18-9-I-07** – Semi-Annual Complaints Statistical Report – Public/Internal – January-June 2018

3.9 **P18-9-I-08** – Capital Projects/Programs Status – June 30, 2018

3.10 **P18-9-I-09** – Trust Fund Statement – June 30, 2018



3.11 **P18-9-I-10** – Sexual Assault Advisory Committee Recommendations – Victim Advocate Case Review for 2016

Moved by: J. Knoll  
Seconded by: G. Burkett

*“THAT Item Nos. 3.1 through 3.11 inclusive listed on the Consent Agenda be received for information.”*

Carried.

**4. DISCUSSION ITEMS**

4.1 **P18-9-R-13** – Donation – ProAction Cops & Kids

Moved by: R. Craven  
Seconded by: G. Burkett

*“THAT the Halton Regional Police Services Board approves the ongoing acceptance of donated funds from ProAction Cops & Kids, a registered Canadian charity.”*

Carried.

4.2 **P18-9-R-14** – Shelving and Storage Equipment for Property and Management Unit

Moved by: B. Ferrone  
Seconded by: I. Hann

*“THAT the Halton Regional Police Services Board authorize the award of a single source contract to Spacesaver Solutions Inc. for the supply, delivery and installation of various shelving and storage solutions in the amount of \$400,000 (inclusive of HST taxes.)”*

Carried.



4.3 **P18-9-R-15** - Licence Agreement - Bell Brookville Tower Site

Moved by: J. Knoll  
Seconded by: B. Ferrone

*“THAT the Halton Regional Police Services Board authorize the Chairman to execute an updated licence agreement to enable the Service to co-locate equipment necessary for the addition of the Public Safety LTE systems at the Bell Mobility Inc. Lot 19, Concession 4 Town of Milton, Nassagaweya Township location in Brookville, Ontario, with Bell Mobility Inc. for an increase in cost not to exceed a total of \$146,837 (including HST) over the remaining eight (8) years and four (4) months of the existing contract term.”*

Carried.

4.4 **Strategic Advisor Report** - Board Procedural By-law Updates

Moved by: I. Hann  
Seconded by: J. Knoll

*“THAT By-law No. 2017-004 be repealed and replaced by By-law No. 2018-001.”*

Carried.

4.5 **Strategic Advisor Report** - Client Service Agreement - Board Staff

Moved by: G. Burkett  
Seconded by: R. Craven

*“THAT the Board authorize the Chair and Strategic Advisor to sign the proposed Client Services Agreement with the Regional Municipality of Halton.”*

Carried.

4.6 **Terms of Reference - Respectful Workplace Committee**

Moved by: G. Burkett  
Seconded by: B. Ferrone

*“THAT the Board approve the Terms of Reference for the Respectful Workplace Committee.”*

Carried.



## 5. OPERATIONAL VERBAL UPDATES

Verbal updates were provided on the following items:

- Shooting incident in Burlington on September 22, 2018
- Preparations for impact of cannabis legalization legislation
- Safe Start road safety campaign
- St. John's Ambulance Award presented to 11 officers
- Canadian National Police Memorial – September 30, 2018

Moved by: I. Hann

Seconded by: B. Ferrone

*“THAT statistics on distracted driving infractions be included in the Crime Statistics report going forward.”*

Carried.

Moved by: R. Craven

Seconded by: J. Knoll

*“THAT the operational verbal updates be received for information.”*

Carried.

## 6. STATUS OF OUTSTANDING ITEMS

### 6.1 Public Information Action Registry

Moved by: G. Burkett

Seconded by: B. Ferrone

*“THAT the updated Action Registry be received for information.”*

Carried.

## 7. NEW BUSINESS

### 7.1 Region Budget Direction

Chief Tanner gave a brief presentation on the preview of the 2019 budget, providing highlights of the strategy to remain within the 3.5% increase requested by Halton Region. A copy of the presentation was distributed to the Board.



Moved by: R. Craven  
Seconded by: B. Ferrone

*“THAT the budget approach for 2019 as presented, featuring a 3.5% increase, be endorsed by the Board.”*

Carried.

## **7.2 Board Governance Budget**

Moved by: G. Burkett  
Seconded by: J. Knoll

*“THAT the Board’s governance budget increase of 3.5% be approved by the Board.”*

Carried.

## **7.3 Board Retreat November 22 2018 – Draft Outline for Discussion**

Moved by: I. Hann  
Seconded by: J. Knoll

*“THAT the outline for the Board Retreat be approved.”*

Carried.

There was no other new business.

## **8. MOVE INTO CLOSED SESSION**

Moved by: R. Craven  
Seconded by: G. Burkett

*“That the Board do now convene into closed session.”*

Carried.



**9. CLOSED SESSION REPORT**

The Chair reported that during the closed session, the Board considered legal and personnel matters and motions were approved by the Board regarding these matters.

**10. ADJOURNMENT**

Moved by: R. Craven  
Seconded by: G. Burkett

*“THAT the Halton Regional Police Services Board do now adjourn this meeting.”*

Carried.

The meeting adjourned at 11:38 a.m.

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Rob Burton  
Chair

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Graham Milne  
Board Secretary