



Public Minutes

Meeting No.: P19-02

Date: Thursday, February 28, 2019

Time: 9:00 a.m.

Location: Community Room
Police Headquarters
2485 North Service Road West,
Oakville

Members Present:

Mayor Rob Burton, Chair
Councillor Jeff Knoll
Councillor Clark Somerville (arrived 9:05 a.m.)
Gary Burkett
Barb Ferrone, Vice-Chair
Ingrid Hann
Jason Wadden (arrived 9:16 a.m.)

Staff Present:

Chief Stephen Tanner
Deputy Chief Nishan Duraiappah
Deputy Chief Roger Wilkie
Paul Lavergne, Director, Corporate Services
Ken Kelertas, Director of Legal Services & Legal Counsel
Fred Kaustinen, Strategic Advisor

Graham Milne, Board Secretary

Others Present:

Inspector Glenn Mannella
Staff Sergeant Malcolm Wright
Staff Sergeant Cole Repta
Lauren Jackson

1. GENERAL

1.1 Regrets

None.

1.2 Disclosure of Conflicts of Interest

The Chair called upon Board members to declare any conflicts of interest they might have on the agenda. No declarations were made.

1.3 Confirmation of Minutes P19-01 dated Thursday, January 31, 2019

Moved by: J. Knoll
Seconded by: I. Hann

“THAT the Minutes of Halton Regional Police Services Board Meeting P19-01 dated Thursday, January 31, 2019 be adopted as presented.”

Carried.

2. PRESENTATIONS/DELEGATIONS

None.

3. CONSENT AGENDA

3.1 Halton Happenings – January 2019

3.2 P19-02-I-01 – Community Safety and Well-Being Plans

3.3 P19-02-I-02 – Financial Report – Full Year Fiscal 2018

3.4 P19-02-I-03 – Semi-Annual Purchasing Activity – July to December 2018

3.5 P19-02-I-04 – Trust Fund Statement – December 31, 2018

3.6 P19-02-I-05 – 2018 Hate Related Occurrence Summary

3.7 P19-02-I-06 – Donations to Service – December 31, 2018

3.8 Correspondence from The Honourable Doug Ford, Premier of Ontario re: Gas and Dash Thefts

Moved by: G. Burkett
Seconded by: C. Somerville

“THAT Item Nos. 3.1 through 3.8 inclusive listed on the Consent Agenda be received for information.”

Carried.

4. DISCUSSION ITEMS

4.1 P19-02-R-09 - Capital Projects/Programs Status - December 31, 2018

Moved by: G. Burkett
Seconded by: I. Hann

“THAT the Halton Regional Police Services Board approves the closure of the following Capital Accounts / Projects:

#T6853D	Training Management System – Phase 2	\$ (4,663)
#T6853E	Training Management System – Phase 3	606
#T6885A	Motorola Disaster Resilience Site	34,917
#T6887A	HQ – New Fitness Room Equipment	<u>24,061</u>
	<i>Total</i>	<u>\$ 54,921</u>
#T30807V	2017 Police Vehicles	\$ (280,986)

and further,

THAT the combined surplus funds of \$54,921 available as a result of the above recommendations be returned to the Police Capital Reserve and the Development Charge Reserves as appropriate;”

and further,

THAT funds of \$280,986 required as a result of the above recommendation be taken from the Vehicle Reserve and the Development Charge Reserves as appropriate.”

Carried.

4.2 **Strategic Advisor Report** - Canadian Association of Police Governance

Moved by: J. Knoll

Seconded by: G. Burkett

“THAT the Board renew its annual membership with the Canadian Association of Police Boards (CAPG) at a cost of \$6,094.00, and

THAT the Board receive the CAPG Annual General Meeting (AGM) announcement and call for resolutions, and

THAT the Board receive the CAPG Call for Nominations for the Emil Kolb Award for Excellence in Police Governance.”

Carried.

4.3 **Strategic Advisor Report** - Financial Condition and Activities Policy

Chief Tanner raised three additional points regarding the proposed restriction on the purchase of food and beverages for consideration for incorporation into the policy:

- Exception for HRPS-hosted meetings with external stakeholders
- Exception for special events
- Required business case and approval from a more senior officer/member for events involving only HRPS members

Moved by: J. Knoll
Seconded by: I. Hann

“THAT the Board refer the proposed Financial Condition and Activities policy to the Strategic Advisor to consider incorporation of the three points raised by the Chief of Police and that the policy be brought back for consideration at a subsequent meeting.”

Carried.

4.4. **Strategic Advisor Report** – Administration of Human Resources Policy

The Chair suggested that the Board receive a presentation on employee engagement at the upcoming Board Retreat.

Moved by: I. Hann
Seconded by: B. Ferrone

“THAT the Board adopt the proposed Administration of Human Resources Policy and that it be subject to review in one year’s time.”

Carried.

5. **OPERATIONAL VERBAL UPDATES**

Operational verbal updates were provided on the following items:

- Ministry of Attorney General and Ministry of Community Safety announcement regarding the Police Services Act and operations of the Special Investigations Unit
- Shooting incidents in Halton Hills and Milton

6. **STATUS OF OUTSTANDING ITEMS**

6.1 Public Information Action Registry

There were no updates.

7. **NEW BUSINESS**

There was no new business.

8. **MOVE INTO CLOSED SESSION**

Moved by: J. Knoll
Seconded by: B. Ferrone

“That the Board do now convene into closed session.”

Carried.

9. CLOSED SESSION REPORT

The Chair reported that during the closed session, the Board considered legal and personnel matters and motions were approved by the Board regarding these matters.

10. ADJOURNMENT

Moved by: J. Knoll
Seconded by: G. Burkett

“THAT the Halton Regional Police Services Board do now adjourn this meeting.”

Carried.

The meeting adjourned at 11:37 a.m.

Rob Burton
Chair

Graham Milne
Board Secretary